

Attachment 5 – Delegated plan making reporting template
Reporting template for delegated Local Environmental Plan
amendments

Notes:

- Planning proposal number will be provided by the Department of Planning and Environment following receipt of the planning proposal
- The Department of Planning and Environment will fill in the details of Tables 1 and 3
- The Relevant Planning Authority is to fill in details for Table 2
- If the planning proposal is exhibited more than once, the Relevant Planning Authority should add additional rows to Table 2 to include this information
- The Relevant Planning Authority must notify the relevant contact officer in the regional office in writing of the dates as they occur to ensure the publicly accessible Plan Making Tracking System is kept up to date
- A copy of this completed report must be provided to the Department of Planning and Environment with the Relevant Planning Authority's request to have the Local Environmental Plan (the Plan) notified

Table 1 – To be completed by Department of Planning and Environment

Stage	Date/Details
Planning Proposal Number	PP_2015_FORBE_001_00
Date Sent to Department under s56	16 march 2015
Date considered at LEP Review Panel	26 March 2015
Gateway determination date	16 April 2015

Table 2 – To be completed by the RPA

Stage	Date/Details	Notified Reg Off
Dates draft Plan exhibited	3/9/15 to 5/10/15	
Date of public hearing (if held)	N/A	
Date sent to PCO seeking Opinion	4/11/15	
Date Opinion received	6/11/15	
Date Council Resolved to Adopt Plan	15/10/15	
Date Plan made by GM (or other) under delegation	6/11/15	
Date sent to the Department requesting notification	6/11/15	

Table 3 – To be completed by Department of Planning and Environment

Stage	Date/Details
Notification Date and details	

Additional relevant information: